

**Princeton Township**  
**Mille Lacs County, Minnesota**  
**Planning Commission Meeting** **Monday, April 4, 2022**  
**Minutes**

At 6:30 p.m., Chair David Persing called the meeting to order.

**Commission members present:** David Hagstrom, David Persing, Cheryl Schimming, Kathy Stoeckel, Carol Whitcomb, Town Board Liaison John Wilhelm

**Commission member absent:** Steve Pfliegaar

**Staff present:** Clerk-Treasurer Doug Dahl, Deputy Clerk-Treasurer Andrea Gerrard, Zoning Administrator Scott Richards

**Public in-person attendees:** Joel Minks, Nancy Moan

**Online attendees:** None

All Participants recited the pledge of Allegiance.

**Approve Agenda**

Carol Whitcomb moved to approve the agenda. Seconded by Kathy Stoeckel. Motion carried.

**Approve Minutes of March 22, 2022 Meeting**

Kathy Stoeckel moved to approve the minutes of the March 22 meeting. Seconded by Carol Whitcomb. Motion carried.

**Zoning Ordinance Amendments—Setback Requirements in Various Districts**

Mr. Richards summarized discussions that have taken place at Planning Commission and Town Board meetings since May 2021. Discussions have covered setback requirements and accessory building size, sidewall height, use, and design.

Members discussed the complexities of setting standards for accessory buildings under a variety of conditions in the various zoning districts. Mr. Richards agreed to present further revisions of the draft ordinance at future meetings.

**Review Boundary Line Adjustment/Lot Split Process, Section 100:202 of the Subdivision Ordinance**

Mr. Richards noted in his report that the Planning Commission and Town Board at their March 22, 2022, meetings, discussed the provisions that were added to the Subdivision Ordinance in October 2020 related to boundary line adjustments and lot splits. The discussion followed action on the rezoning for the Betzler development at 100<sup>th</sup> Avenue and 70<sup>th</sup> Street. The Planning Commission recommended, and the Town Board agreed that the provisions should be reviewed further.

Mr. Richards suggested that a best practice for administrative splits would be to send notices to neighboring residents of the proposed split, giving them opportunity to raise any questions they may have. Commission members also stressed the need to inform

members of the Planning Commission and the Town Board of any proposed splits, providing them with adequate information to respond to questions they may receive from residents.

Members agreed that the ordinance should be amended to include the provision that if the administrative split requires rezoning the rezoning must be completed before the split is allowed. Mr. Richards will draft an amendment with that language for consideration.

**Adjourn**

Mr. Persing will be absent for the May meeting. He designated Ms. Schimming to chair the meeting in his place.

Ms. Whitcomb moved to adjourn. Seconded by Ms. Stoeckel. Motion carried. Meeting adjourned at 7:25 p.m.