

**Princeton Township**  
**Mille Lacs County, Minnesota**  
**Planning Commission Meeting** **Monday, May 2, 2022**  
**Minutes**

At 6:30 p.m., Acting Chair Cheryl Schimming called the meeting to order.

**Commission members present:** Steve Pfleghaar, Cheryl Schimming, Kathy Stoeckel, Carol Whitcomb

**Commission member absent:** David Hagstrom, David Persing

**Staff present:** Clerk-Treasurer Doug Dahl, Zoning Administrator Scott Richards

**Public in-person attendees:** Mellissa Griswold, Joel Minks, Nancy Moan

**Online attendees:** None

All Participants recited the pledge of Allegiance.

**Approve Agenda**

Carol Whitcomb moved to approve the agenda. Seconded by Steve Pfleghaar. Motion carried.

**Open Forum**

Joel Minks stated that his property in Section 17 had been re-zoned to Commercial/Industrial in 1991, but the township zoning map does not reflect that change. He presented documentation to the Commission and the Zoning Administrator, including a copy of the minutes in which the re-zoning had been approved. Based on the documents the Zoning Administrator agreed to update the zoning map.

**Approve Minutes of April 4, 2022 Meeting**

Ms. Schimming pointed out an error in the attendance record of the minutes: Cyndi MacDonald was not present, having been replaced on the Commission by David Hagstrom, who was present. Kathy Stoeckel moved to approve the minutes of the April 4 meeting with the correction noted. Seconded by Carol Whitcomb. Motion carried.

**Zoning Ordinance Amendments—Setback Requirements in Various Districts**

Mr. Richards presented a revised draft of zoning ordinance related to setbacks and accessory buildings in the various districts based on Planning Commission discussions at the April 4 meeting. Members suggested additional revisions. Mr. Richards recommended continuing the discussion to the June 6 meeting, and calling a public hearing for that date.

Ms. Stoeckel moved to continue the discussion to the June 6 meeting and call a public hearing to precede that meeting. Seconded by Ms. Whitcomb. Motion carried.

**Review Boundary Line Adjustment/Lot Split Process, Section 100:202 of the Subdivision Ordinance**

Based on public comment and discussions at previous meetings Mr. Richards presented language amending the Boundary Line Adjustment/Lot Split Process of the Subdivision Ordinance to provide for notification of Board and Commission members and neighboring property owners when an administrative property split has been requested.

Mr. Pflieger moved to recommend the language and set a public hearing for the June 6 meeting. Seconded by Ms. Schimming. Motion carried.

**Construction Site Management**

At the April 4 meeting Ms. Whitcomb had raised the issue of construction crew conduct in the vicinity of construction sites. She stated that she and other residents had experienced problems with construction equipment blocking roads and driveways, and other disruptions, such as crews working late into the evening.

In response, Mr. Richards researched and presented examples of measures taken by other jurisdictions to mitigate such disruptions. Members considered the various measures, finding some that might prove applicable in the Township. They agreed to continue the discussion in future meetings.

**Adjourn**

Ms. Whitcomb moved to adjourn. Seconded by Ms. Stoeckel. Motion carried. Meeting adjourned at 7:42 p.m.