

Princeton Township
Mille Lacs County, Minnesota
Planning Commission Meeting **Monday, June 6, 2022**
Minutes

Public Hearing

At 6:00 p.m., Chair Dave Persing called the public hearing to order.

Commission members present: Dave Hagstrom Dave Persing, Steve Pflgebraar, Cheryl Schimming, Kathy Stoeckel, Carol Whitcomb

Staff present: Clerk-Treasurer Doug Dahl, Zoning Administrator Scott Richards

Public in-person attendees: Joel Minks

Online attendees: None

Amendments to the Zoning Ordinance Related to Setbacks and Accessory Buildings

This is the second public hearing reviewing proposed amendments to the Zoning Ordinance governing setbacks in the Residential R-1, Residential R-2, Rural Residential, and Commercial/Industrial districts; and to add Sections 300:157 and 300:158 to the ordinance governing accessory-building construction and uses.

Members reviewed the final edits made to the amendments based on recommendations from the previous review.

Boundary Line /Lot Split Process

At previous meetings the Planning Commission and Town Board recommended changes to the Subdivision Ordinance governing administrative lot splits and boundary-line adjustments. Mr. Richards prepared the following amendment to the ordinance to adopt recommendations made by the Commission and Board:

Upon receipt of an application for an administrative subdivision, the Zoning Administrator shall determine and resolve any Comprehensive Plan and Zoning conflicts prior to approval of the administrative subdivision, notify the Planning Commission and Town Board, and send written notification to property owners within 500 feet of the subject property.

Steve Pflgebraar moved to close the public hearing. Seconded by Cheryl Schimming. Motion carried. Public hearing closed at 6:15 p.m.

Regular Meeting

At 6:30 p.m., Chair Dave Persing called the regular meeting to order.

All Participants recited the pledge of Allegiance.

Approve Agenda

Mr. Pflieger moved to approve the agenda. Seconded by Ms. Whitcomb.
Motion carried.

Open Forum

Township resident Joel Minks reviewed the request he had made at an earlier meeting to update the Township Zoning Map to reflect a change made in 1991. At that time the Town Board approved re-zoning several properties east of the U.S. Highway 169 corridor from Agricultural to Commercial/Industrial. Commission members and the Zoning Administrator agreed, based on the documentation Mr. Minks presented, that the change should have been made. Mr. Richards will add the request to the Town Board agenda for June 21.

Approve Minutes of May 17, 2022 Meeting

Ms. Stoeckel moved to approve the minutes of the May 17 meeting. Seconded by Mr. Pflieger. Motion carried.

Amendments to the Zoning Ordinance Related to Setbacks and Accessory Buildings

Members expressed satisfaction with the revised version of the proposed amendments to the ordinance governing setbacks in the specified districts, and with the proposed additions to the ordinance governing accessory-building construction and uses.

Mr. Pflieger moved to recommend the amendments to the Town Board. Seconded by Ms. Whitcomb. Motion carried unanimously.

Boundary Line /Lot Split Process

Members expressed their approval of the proposed amendment to the Subdivision Ordinance governing administrative boundary-line adjustments and lot splits.

Mr. Pflieger moved to recommend the amendment to the Town Board. Seconded by Ms. Whitcomb. Motion carried unanimously.

Construction-Site Management

At previous meetings Commission members and residents had expressed concerns about disruptions caused by construction crews and vehicles to neighboring residents. The Commission asked Mr. Richards to draft a construction-site management agreement for contractors to sign making them aware of their responsibilities toward residents in the vicinity. Members were pleased with the draft Mr. Richards prepared. Mr. Richards will present it to the Town Board for approval at its June 21 meeting.

Adjourn

Ms. Stoeckel moved to adjourn. Seconded by Mr. Pflieger. Motion carried.
Meeting adjourned at 7:50 p.m.