

**Princeton Township
Mille Lacs County, Minnesota**

Township Board Monthly Meeting

Tuesday, July 19, 2022

Minutes

The July 19 monthly meeting of the Princeton Township Board was called to order by Chairman Gene Stoeckel at 7:40 p.m. Supervisors attended the meeting in person at Township Hall. The meeting was open to in-person attendance, plus remote participation via GoToMeeting.

Supervisors present: Dan Hiller, Gene Stoeckel, Bill Whitcomb, John Wilhelm

Supervisor Absent: Thomas Duden

Staff present: Clerk-Treasurer Doug Dahl, Zoning Administrator Scott Richards.

Via GoToMeeting: None

Public attendees: Ken Hennen, Nancy Moan

All attendees recited the Pledge of Allegiance.

Approve Agenda

Mr. Whitcomb moved to approve the agenda. Seconded by Mr. Wilhelm. Motion carried.

Open Forum

No activity.

Approve Minutes—June 21 Monthly Meeting

Mr. Wilhelm moved to approve the minutes of the June 21 monthly meeting. Seconded by Mr. Whitcomb. Motion carried.

Clerk-Treasurer Report

Cash Control Statement—June 30, 2022

General Fund Beginning Balance	\$66,512.36*
Receipts	\$76,528.92
Disbursements	\$59,095.41
Ending Balance	\$83,945.87

*Repayment of David Kepple escrow originally taken from the General Fund. Corrected to take it from the Kepple escrow fund resulting in a \$1,450.00 increase in the GF beginning balance.

Road & Bridge Fund Beginning Balance	\$311,733.87
Receipts	\$139,934.08
Disbursements	\$ 38,091.57
Ending Balance	\$413,576.38

COVID Fund Beginning Balance	\$121,139.36
Disbursements (50 th Ave)	\$116,126.53

Ending Balance	\$ 5,012.83
Total Cash Beginning Balance	\$595,411.93
Receipts	\$216,463.00
Disbursements	\$213,313.51
Ending Balance	\$598,561.42

Mr. Hiller moved to approve the June Cash Control Statement. Seconded by Mr. Wilhelm. Motion carried.

June Payroll

Gross	\$5,261.25
Net	\$4,240.93

Mr. Whitcomb moved to approve the June payroll. Seconded by Mr. Hiller. Motion carried.

Allied Blacktop Partial Payment #2

Township Engineer Todd McLouth submitted the second payment application for Allied Blacktop of \$41,372.50 for the crack-fill and chip-seal contract.

Mr. Hiller moved to approve the payment. Seconded by Mr. Wilhelm. Motion carried

Claims for Approval:

Total Claims through July 17 \$53,645.60 (including Allied Blacktop)

Mr. Whitcomb moved to approve the claims list. Seconded by Mr. Hiller. Motion carried.

Zoning Administrator’s Report

Setback and Accessory-Building Ordinance Amendments

Mr. Richards presented the draft ordinance (Ordinance 2022-2) for setback and accessory-building regulations incorporating revisions from the Town Board’s June meeting and the Planning Commission’s July meeting.

Mr. Hiller moved to waive first reading of the ordinance and schedule second reading for the August 16 Town Board meeting. Seconded by Mr. Wilhelm. Mr. Stoeckel called the roll: Mr. Hiller—Aye; Mr. Stoeckel—Aye; Mr. Whitcomb—Aye; Mr. Wilhelm—Aye. Motion carried 4-0.

Boundary-line adjustments/lot split process

The Board gave final consideration to proposed Ordinance 2022-3 amending Chapter 401, Section 100:202 of the Zoning Ordinance related to the process for granting administrative approval of lot splits and boundary-line adjustments to require notification of the Town Board and Planning Commission of pending applications, and written notification to property owners within 500 feet of the subject property.

Mr. Wilhelm moved to waive second reading and adopt Ordinance 2022-3. Seconded by Mr. Whitcomb. Mr. Stoeckel called the roll: Mr. Hiller—Aye; Mr. Stoeckel—Aye; Mr. Whitcomb—Aye. Mr. Wilhelm—Aye. Motion carried 4-0.

Follow-up on 10082 55th Street code enforcement

Mr. Richards reported that the beer truck is still obstructing the cartway. He has written a letter to the owner notifying him of the Board's action at the June meeting: either remove the obstruction or the Township will have it removed and bill the owner. He has received no reply. The owner is no longer occupying the property. Mr. Richards will try to find the owner's current address and phone number to ensure he receives the notification.

Supervisor Reports

Road Supervisor:

Mr. Whitcomb reported that:

- All gravel roads have been graded in the past few weeks.
- Ditch mowing has been completed.
- Brush clearing is continuing. Tom Lundeen will finish in the fall.
- Sign-post removal planned for later in the summer.
- Seeking quotes for several road sections that need repairs.

Fire Board Liaison

Mr. Hiller reported that Fire & Rescue has responded to 264 calls so far this year, a significant increase from last year. Most are for medical emergencies. Many of those turn out to be unnecessary. He considers these increases a major factor in the 17% increase in the Township's fire-coverage bill. He is encouraging the department to look for ways to hold down future increases in calls and costs.

Planning Commission Liaison

Mr. Wilhelm noted that the Board acted on the two issues discussed at the June Planning Commission meeting.

Adjourn

Mr. Whitcomb moved to adjourn. Seconded by Mr. Hiller. Motion carried.
Meeting adjourned at 8:28 p.m.

Respectfully submitted,

Doug Dahl
Clerk-Treasurer