

**Princeton Township
Mille Lacs County, Minnesota**

Annual Board of Audit

Tuesday, February 21, 2023

Minutes

On February 21, 2023, the Princeton Township Board of Supervisors met as the Board of Audit. Chairman Eugene Stoeckel convened the meeting at 7:30 p.m.

Supervisors attending: Thomas Duden, Gene Stoeckel, Bill Whitcomb, John Wilhelm (online)
Supervisor absent: Dan Hiller

Staff present: Clerk-Treasurer Doug Dahl

Public attendees: None

All attendees recited the Pledge of Allegiance.

Board of Audit for Township Financial Year 2022

Procedure:

Clerk-Treasurer Doug Dahl delivered four financial reports from fiscal year 2022 to the Board:

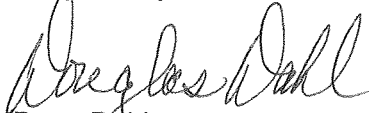
- Statement of Receipts, Disbursement, and Balances (CTAS report Schedule 1)
- Remitter Ledger for tax receipts from the Mille Lacs County Auditor-Treasurer
- 2022 Receipts Register
- 2022 Disbursements Register

Each supervisor was asked to choose three items from the Receipts Register and three items from the Disbursements Register. Mr. Dahl was then required to produce documentation for each item. For receipts: The receipt entry from CTAS showing its source and account allocation, and the deposit receipt with a copy of the check verifying its deposit in the Bremer Bank account. For disbursements: The original claim or invoice, the claim form from the CTAS entry showing its account allocation, and verification of the method of payment, whether check, debit, or EFT.

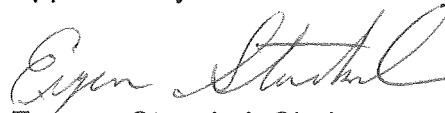
Members reviewed the documentation and found it all in order. Mr. Whitcomb moved to approve the Board of Audit. Seconded by Mr. Stoeckel Motion carried.

Mr. Stoeckel moved to adjourn the Board of Audit. Seconded by Mr. Whitcomb. Motion carried. Board of Audit adjourned at 7:45 p.m.

Respectfully submitted,


Doug Dahl
Clerk-Treasurer

Approved by the Town Board March 28, 2023


Eugene Stoeckel, Chairman