

DRIVEWAY REQUIREMENTS AND SPECIFICATIONS

REQUIREMENTS

\$300 Permit Fee is required to process the Application. The Permit Fee shall be certified check, money order, personal check or cash (payable to PRINCETON TOWNSHIP).

Complete Application including a sketch on 8 ½ x 11 white paper showing location of the proposed driveway to:

Princeton Township Clerk/Treasurer
10039 55th Street
Princeton, MN 55371

Place a stake on each side of the proposed driveway location. The name of the Applicant should be indicated on each stake. Once the completed Application is received, the Township Official will review site for existing driveways/approaches, sight distance, and drainage, etc.

After the Permit has been approved and the driveway constructed; notify the Clerk/Treasurer at 763.389.4431 and a final inspection will be scheduled. Driveways built during the winter months will not be inspected until all snow and frost is gone.

The Applicant will have 120 days from the Application approval date to construct the driveway. If not constructed within the time period, the entire Permit Fee will be forfeited and the Application will be void.

1. **NO WORK** under the Application is to be started until the Application is approved.
2. Where work on traveled roadway is necessary, traffic must be protected by use of flagmen, cones, barricades, and any other traffic control devices deemed necessary by the PRINCETON TOWNSHIP Supervisors.
3. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during or after construction.
4. Only new corrugated steel culverts will be acceptable. All culvert ends shall have aprons installed to match the ditch slope and bottom elevations.
5. No changes or alterations in driveways may be made at any time without prior written permission from PRINCETON TOWNSHIP.
6. Any driveway requiring a mailbox and support must have an approved swing-away mailbox meeting MNDot standards. The support must be installed prior to final inspection.

SPECIFICATIONS and CONSTRUCTION

1. Driveway side slopes shall be constructed not steeper than 1:4 slope (i.e. for every 1 foot vertically, you need 4 feet horizontally). Flatter slopes will be constructed on certain roadways as required by PRINCETON TOWNSHIP. Side slopes shall be hand finished and seeded or sodded.

2. Driveways shall have a minimum of 6 inches of Class 5 aggregate placed from the edge of the road to the right-of-way line.

3. Driveway widths are determined by usage and area as follows:

Residential	16 feet
Farm/Field	20 feet
Commercial/Industrial	30 feet

4. All new driveways shall be constructed a safe distance from neighboring approaches. PRINCETON TOWNSHIP recommends 300'.

5. The above specifications shall be the standard use for the final approval of all private driveway permits issued under the jurisdiction of PRINCETON TOWNSHIP.

**Call GOPHER STATE ONE CALL - 48 hours before you dig
651-454-0002 or 800-252-1166**